## FINANCIAL MANAGEMENT SERVICES DIVISION
### GOALS AND OBJECTIVES
#### SPFY 2020

**GOAL:** To provide financial management assistance through the development and implementation of the appropriate policies and procedures (P&Ps).

**OBJECTIVE:** To review and update the P&Ps of the Financial Management Services Division in accordance with the required food instruments (FIs) and cash-value vouchers (CVVs) regulations.

<table>
<thead>
<tr>
<th>SPECIFIC ACTIVITY OR TASK</th>
<th>RESPONSIBLE STAFF</th>
<th>STARTING-ENDING DATE MONTH/YEAR</th>
<th>COMMENTS</th>
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<tr>
<td>a. Review and submit to FNS for the appropriate approval P&amp;P 5.34 on <em>NSA Drawdowns</em> to include Food drawdowns.</td>
<td>Financial Management Services Division (Budget &amp; Finance Supervisor; Food Funds Supervisor; other related staff)</td>
<td>October 2019 – September 2020</td>
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<td>b. Create and submit to FNS for the appropriate approval P&amp;P 5.26 on <em>Food Delivery System</em>.</td>
<td>Financial Management Services Division (Budget &amp; Finance Supervisor; Food Funds Supervisor; other related staff)</td>
<td>October 2019 – September 2020</td>
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<td>c. Review and submit to FNS for the appropriate approval P&amp;P 5.09 on <em>Lost and Found Food Instruments (FIs) and Cash Value Vouchers (CVVs) Expired and Never Deposited.</em></td>
<td>Financial Management Services Division (Budget &amp; Finance Supervisor; Food Funds Supervisor; other related staff)</td>
<td>October 2019 - September 2020</td>
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